

SOUTH WAIRARAPA DISTRICT COUNCIL

18 SEPTEMBER 2019

AGENDA ITEM D1

ACTION ITEMS REPORT

Purpose of Report

To present the Council with updates on actions and resolutions.

Recommendations

Officers recommend that the Council:

1. *Receive the District Council Action Items Report.*

1. Executive Summary

Action items from recent meetings are presented to Council for information. The Chair may ask the Chief Executive for comment and all members may ask the Chief Executive for clarification and information through the Chair.

If the action has been completed between meetings it will be shown as 'actioned' for one meeting and then will remain in a master register but no longer reported on. Procedural resolutions are not reported on.

2. Appendices

Appendix 1 - Action Items to 18 September 2019

Contact Officer: Suzanne Clark, Committee Advisor

Reviewed By: Harry Wilson, Chief Executive

Appendix 1 – Action Items to 18 September 2019

Ref #	Raised Date	Action Type	Responsible Manager	Action or Task details	Open	Notes
746	21-Nov-18	Resolution	Mark	<p>COUNCIL RESOLVED (DC2018/166)</p> <p>1. To receive the Featherston Wastewater Short Term Consent Report. (Moved Cr Jephson/Seconded Cr Colenso) Carried</p> <p>2. To lodge a consent application to enable discharge of treated wastewater to the southern block of the Featherston land.</p> <p>3. To note that this is unplanned expenditure, and that expenditure can be taken from within existing budgets, and that there will probably be some savings in construction costs. (Moved Cr Craig/Seconded Cr Olds) Carried</p>	Actioned	<p>Resubmission planned by April after discussions with GWRC</p> <p>17/06/19 The main consent has been deferred - likely to be sept 19</p> <p>22/7/19 – Short Term Consent withdrawn. Meeting with GWRC on 27th July to discuss application, will update following the discussion</p> <p>14/8/19: Cr Workshop scheduled for 21/8/19 to discuss engagement with the public outcomes and to look at disadvantages and advantages of possible solutions</p> <p>7/8/19: Consent Withdrawn, closed</p>
321	15-May-19	Action	Mark	<p>Provide a continuing update to Council on action of the Lutra recommendations</p>	Actioned	<p>Will be continued on going. All actions from report have been dealt with</p> <p>17/06/19 Update goes to the A&S meeting (4/9/19).</p>
457	26-Jun-19	Resolution	Jennie	<p>COUNCIL RESOLVED (DC2019/112):</p> <p>1. To receive the Adoption of Annual Plan and Setting of Rates Report. (Moved Cr Maynard/Seconded Cr Olds) Carried Cr Carter abstained</p> <p>2. To approve the grants as per the attached schedule (Appendix 1), noting that funding for two years has been committed for the following: Booktown, YETE, Aratoi, Martinborough Colonial Museum, Wairarapa Trails Advisory Group (for the Cycling Co-ordinator) and Cobblestones Museum. (Moved Cr Olds/Seconded Cr Colenso) Carried Cr Carter abstained</p> <p>3. To adopt the 2019/20 Annual Plan in accordance with Section 95 of the Local Government Act 2002. (Moved Cr Jephson/Seconded Cr Olds) Carried Cr Carter abstained</p>	Actioned	

Ref #	Raised Date	Action Type	Responsible Manager	Action or Task details	Open	Notes
				<p>4. To delegate to the Chief Executive and Mayor the authority to make minor changes to the 2019/20 Annual Plan document. (Moved Cr Maynard/Seconded Cr Wright) Carried Cr Carter abstained</p> <p>5. To allocate \$20,000 pa operating expenditure for the Māori Standing Committee, to operate in a similar way to the community boards from operating funding. (Moved Cr Wright/Seconded Cr Maynard) Carried Cr Carter abstained</p> <p>6. To include the ongoing costs of the manganese plant for Martinborough to be conservative, knowing that this matter is the subject of community engagement over coming weeks, noting the urgency to get a solution before the peak summer demand for water. (Moved Cr Jephson/Seconded Cr Craig) Carried Cr Carter abstained</p> <p>7. To allocate \$20,000 as a one-off payment towards the Wairarapa Water Project to be funded from the economic development budget. (Moved Cr Olds/Seconded Cr Jephson) Carried Cr Carter abstained</p> <p>8. To support option 2 of the reduction in library changes (noting that Carterton District Council would also support this option). A trial for 12 months is to be undertaken and data could be gathered to determine the success. (Moved Cr Maynard/Seconded Cr Colenso) Carried Cr Carter abstained</p> <p>9. To support extended swimming pool hours for one season to be followed by a review of swimmer numbers during the extension times. (Moved Cr Wright/Seconded Cr Jephson) Carried Cr Carter abstained</p> <p>10. To support the change in funding of housing for</p>		

Ref #	Raised Date	Action Type	Responsible Manager	Action or Task details	Open	Notes
				<p>seniors, noting that a rental increase is implicit in this option. (Moved Cr Craig/Seconded Cr Colenso) Carried Cr Carter abstained</p> <p>11. To undertake extra footpath maintenance using infrastructure reserves. (Moved Cr Maynard/Seconded Cr Wright) Carried Cr Carter abstained</p> <p>12. To increase the funding allocated in the Annual Plan for building a new dog pound. (Moved Cr Olds/Seconded Cr Jephson) Carried Cr Carter abstained</p> <p>13. To adopt the rates resolution for the 2019/20 year in accordance with the Local Government rating Act 2002, including the "Part B" notice, noting that reference to Rural Fire needs to be removed. (Moved Mayor Napier/Seconded Cr Jephson) Carried Cr Carter abstained</p> <p>14. To note that the updated fees and charges schedule is included in the adopted Annual Plan. (Moved Cr Olds/Seconded Cr Craig) Carried Cr Carter abstained</p>		
458	26-Jun-19	Resolution	Russell	<p>COUNCIL RESOLVED (DC2019/113):</p> <ol style="list-style-type: none"> To receive the Proposed Wairarapa Class 4 Gambling and Standalone TAB Venues Policy Report. To approve the proposed Wairarapa Class 4 Gambling and Standalone TAB Venues Policy. To approve the suggested responses to submitters. <p>(Moved Cr Craig/Seconded Cr Jephson) Carried</p>	Actioned	The responses to submitters have been sent as of 5 July 2019.
41	7-Aug-19	Resolution	Mayor Napier	<p>COUNCIL RESOLVED (DC2019/129) that the Mayor write a letter to LINZ expressing concern at the length of time that the Tararua Junction, Greytown sale preparation process was taking. (Moved Cr Craig/Seconded Cr Wright) Carried</p>	Actioned	<p>14/8/19: Notification received from LINZ that the land (Tararua Junction) is now in the advertising stage. This has taken a long time due to the complexity of</p>

Ref #	Raised Date	Action Type	Responsible Manager	Action or Task details	Open	Notes
						the historic location in Greytown. Letter now not required
42	7-Aug-19	Resolution	Mayor Napier	COUNCIL RESOLVED (DC2019/130) that Council's solicitor should write to LINZ regarding the timeliness of the Tararua Junction, Greytown sales preparation process, to be sent following the Mayor's letter on the matter. (Moved Cr Craig/Seconded Cr Wright) Carried	Actioned	14/8/19: Notification received from LINZ that the land (Tararua Junction) is now in the advertising stage. This has taken a long time due to the complexity of the historic location in Greytown. Letter now not required
48	7-Aug-19	Action	Mayor Napier	Initiate a meeting to discuss policing with Warren Woodgyer, Aidan Ellims and NZ Police to put forward concerns that citizens were concerned, and to gain clarity around the district policing plan	Actioned	30/8/19: Invite to meeting sent but not accepted.
49	7-Aug-19	Action	Jennie	Investigate why Pain Farm is drawing water from the Martinborough Town Supply as part of the Pain Farm Report exercise	Actioned	
50	7-Aug-19	Action	Jennie	Under clause 3.5 do not accept the change from GMCS to CEO for the recovery manager, leave this as the GMCS	Actioned	
839	12-Dec-18	Resolution	Mark	COUNCIL RESOLVED (DC2018/179): 1. To receive the correction of the spelling of two Road Names in the South Wairarapa District Report. (Moved Cr Maynard/Seconded Cr Craig) Carried 2. To approve the correction of the names Pah Road (to Pā Road) and Hinakura Road (to Hinekura Road). (Moved Cr Maynard/Seconded Cr Olds) Carried	Open	Council report on the two names in early December, road name signs to be changed May 2019, residents of Pā Road to be advised. 18/6/19: GM changed to Mark. MSC advised that only 1 of the Pā Rd signs has been updated.
361	30-May-19	Action	Jennie	Investigate what funding SWDC have made to Wairarapa Water to date	Open	30/7/19: Wairarapa Water have not been paid directly, uncovering a payment trail via MDC is being looked into 7/8/19: Cr Wright suggested a search for Masterton Business Enterprise and Wairarapa Irrigation Trust also be made.
456	26-Jun-19	Resolution	Mark	COUNCIL RESOLVED (DC2019/111): 1. To receive the Recommendations from Other Committees Report. (Moved Cr Jephson/Seconded Cr Gray) Carried	Open	22/7/19: An engagement plan has been developed and circulated to Crs. This outlines how engagement (#2) and education (#5) will be conducted. 29/7/19: Engagement against the plan is now

Ref #	Raised Date	Action Type	Responsible Manager	Action or Task details	Open	Notes
				<p>2. To engage with the district on proceeding with a manganese plant to allow permanent chlorination based on 75% loan funding with 25% of the funding coming from the Martinborough infrastructure reserve.</p> <p>3. To continue to temporarily chlorinate the Martinborough water supply in the meantime.</p> <p>4. To continue to design a manganese removal plant, and that purchase of long lead time priority items be approved and then undertaken as soon as possible with a progress report back.</p> <p>5. That Council officers take all reasonable measures to reduce demand and publicise water use regularly.</p> <p>6. To prepare an engagement and communication plan within two weeks.</p> <p>(Moved Cr Carter/Seconded Cr Craig) Carried</p>		underway. Design of manganese plant is also underway.
464	26-Jun-19	Action	Mark	Confirm that the way South Wairarapa District Council manages sewer laterals under the Wastewater Disposal Policy and the adopted Part 8 Wastewater Bylaw is consistent	Open	7/8/19: Action item 464 to be reopened and a report prepared for Assets and Services Committee on consistency between Part 8: Wastewater Bylaw and the Wastewater Disposal Policy.
467	26-Jun-19	Action	councillors	Forward suggestions for ratepayer survey questions to Jennie Mitchell	Open	
36	7-Aug-19	Resolution	Jennie	<p>COUNCIL RESOLVED (DC2019/124):</p> <p>1. To receive the Local Government Members Determination 2019 Report. (Moved Cr Jephson/Seconded Cr Olds) Carried</p> <p>2. To confirm the proposed hourly rate for hearing fees for SWDC Resource Management Act (RMA) hearings for the chair as \$78.00 per hour and \$50.00 per hour for other members. (Moved Cr Olds/Seconded Cr Jephson) Carried</p> <p>3. To not adopt the Remuneration Authority's option of elected members claiming a travel allowance of \$37.50 per hour after the first hour of travel on Council business for the 2019/20 financial year. (Moved Cr Craig/Seconded Cr Jephson) Carried</p> <p>4. To adopt the Remuneration Authority's proposed communication allowance of \$1,190.00 per year per councillor for the 2019/20 financial year (unchanged from the previous financial year). (Moved Cr Colenso/Seconded Cr Maynard) Carried</p> <p>5. To note that the communication allowance will be paid monthly from</p>	Open	30/8/19: All noted and actioned, item 8 to remain open until after elections.

Ref #	Raised Date	Action Type	Responsible Manager	Action or Task details	Open	Notes
				<p>August 2019 covering the period up to the date of the Local Government election for current councillors. A part month payment of the communication allowance will occur after the Local Government elections in October 2019 for those elected for the next triennium, followed by monthly payments thereafter. (Moved Cr Craig/Seconded Cr Wright) Carried</p> <p>6. To adopt the Remuneration Authority's proposed payment for travel reimbursement of 0.79 cents per km on Council business for the 2019/20 financial year (increased from 0.73 cents per km in the 2018/19 year). (Moved Cr Olds/Seconded Cr Maynard) Carried</p> <p>7. To adopt the Remuneration Authority's proposed Childcare Allowance, noting that no budget has been provided for this in the 2019/20 Annual Plan. (Moved Cr Maynard/Seconded Mayor Napier) Carried</p> <p>8. That officers should provide a report regarding the Childcare Allowance after the elections in October 2019, should one or more of the elected councillors be eligible for this allowance. (Moved Cr Maynard/Seconded Cr Colenso) Carried</p> <p>9. Note that councillor remuneration after the October elections will be paid from a total pool of \$242,363 p.a. with a minimum annual remuneration of \$18,576 p.a. per councillors. (Moved Cr Craig/Seconded Cr Colenso) Carried</p>		
37	7-Aug-19	Resolution	Harry	<p>COUNCIL RESOLVED (DC2019/125):</p> <p>1. To receive the Working with Volunteers Policy Report.</p> <p>2. To approve the Working with Volunteers Policy 0900 subject to any required wording change relating to volunteer impairment. (Moved Cr Jephson/Seconded Cr Vickery) Carried</p>	Open	7/8/19: H&S Contractor asked to address
51	7-Aug-19	Action	Harry	<p>Ensure that the Volunteers Policy wording covers all manner of impairment (e.g. alcohol or drugs)</p>	Open	7/8/19: H&S Contractor asked to address